

**CABINET
SCHEDULE OF KEY DECISIONS TO BE TAKEN**

The following Key Decisions will be taken by Ashford Borough Council's Cabinet on the dates stated.

Ashford Borough Council's Cabinet is made up of: - Councillors xx, xx,xx etc

Copies of the reports and any other relevant documents that are submitted to the Cabinet in connection with a proposed decision will be available for inspection, or on screen, five clear days before the decision date at the Civic Centre, Tannery Lane, Ashford and at The Town Hall, 24 High Street, Tenterden, during opening hours, or at <https://ashford.moderngov.co.uk>

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
May 2023					
NO MEETING DUE TO BOROUGH COUNCIL ELECTIONS					
29 th June 2023					
Corporate Plan Annual Report 2022/23	<i>To present the Annual Report 2022/23 highlighting performance against the Corporate Plan priorities.</i>		Tom Swain	Open	4/7/22
Final Outturn 2022/23 (including UK Shared Prosperity Fund Update)	<i>Final budget outturn for previous financial year.</i>		Lee Foreman	Open	4/7/22

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Business Continuity Policy	<i>Approval is required of this reviewed Business Continuity Policy in order to ensure a clear organisational approach and commitment, as well as guide business continuity planning at an overarching and service level.</i>		Laurel Niven	Open	27/2/23
Adoption of the Charing Neighbourhood Plan	<i>To report the outcome of the referendum of the Charing Parish Neighbourhood Plan to Cabinet.</i>		Claire Marchant	Open	13/4/23
Purchase of Trafalgar House - Use of Chief Executive's Delegated Authority			Mark James	Exempt	13/4/23
Service Restructure Proposals – Planning Business Support, Policy and Performance and Environment, Property and Recreation	<i>Combined report proposing new staffing structures for the affected teams following consultation with staff.</i>		Joy Cross (Louise Lambourn/ Charlotte Hammersley/ Jo Fox)	Open	2/5/23
27th July 2023					
Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-off of debts</i>		Nic Stevens	Open (Exempt Appendix)	30/7/22

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Corporate Debt Policy			Nic Stevens	Open	15/2/23
Update on Levelling Up Funding and Newtown Works Development			Andrew Osborne	Open	3/2/23
Ashford Parks Foundation			James Laidlaw	Open	11/4/23
Parking Charges			Alison Oates	Open	1/12/22
Brompton Development	<i>To update of the progress of the discussions with both Brompton and the Developer in bringing forward the proposed development including the setting up a of joint venture company.</i>		Paul McKenner	Open	28/7/22
Ashford Town Centre Business Grants			Thomas Jenkins	Open	11/5/23
Covert Surveillance Report			Samantha Clarke	Open	11/4/22

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Corporate Enforcement Statement	<i>To present an updated Corporate Enforcement Statement. Setting out how the Council will uphold the 6 principles of the Regulators Code, the stages of enforcement action and the areas where the Council has responsibility to take action against breaches of regulation or legislation.</i>		Natalie Pearce	Open	6/2/23
Anti-Social Behaviour Policy	<i>To approve the reviewed ASB policy in order to ensure a clear organisational approach and commitment to managing and addressing ASB within the borough for private residents and housing tenants. The policy will set out the obligations of all stakeholders including the CSU, Housing, Kent Police and Members.</i>		Laurel Niven	Open	14/12/22
Review of the Statement of Community Involvement			Tim Hickling	Open	22/5/23
Community Grants Policy - outcome of consultation			Charlotte Hammersley	Open	22/5/23

31st August 2023

KEEP CLEAR FOR HOLIDAYS

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
28th September 2023					
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report</i>		Lee Foreman	Open	30/9/22
Corporate Performance Report	<i>The report seeks to give Members and the Borough’s residents an overview of how the Council is performing. It seeks to do this in a transparent and easily-accessible manner, giving a key performance ‘snapshot’.</i>		Tom Swain	Open	30/9/22
Broadband and Digital Infrastructure Update	<i>To update on projects and initiatives to improve broadband in the Borough and outline the work that the team suggests can take place in the coming year.</i>		Thomas Jenkins	Open	30/9/22
Parking Strategy			Alison Oates	Open	1/12/22
Senior Restructure			Tracey Kerly	Open	11/4/23
Civic Centre Proposed Move to International House			Hannah Clayton-Peck	Open	11/4/23
26th October 2023					
Medium Term Financial Plan	<i>To ask Cabinet to note the Medium Term Financial Plan ahead of this year’s Budget process.</i>		Lee Foreman	Open	28/10/22

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Corporate Commercial Property Strategy – Annual Report	<i>To advise of the revenue performance of the Council's corporate property portfolio during the last financial period and to advise of proposals to increase profitability in the coming financial period.</i>		Eloise Duffy	Open	28/10/22
30th November 2023					
Corporate Performance Report	<i>To give Members and residents an overview of how the council is performing with a key performance 'snapshot'.</i>		Tom Swain	Open	28/11/22
Council Tax Base 2023/24	To present for approval the estimated 2023/24 Council tax base calculation for the Borough and each parished area, on which the major preceptors and local Parish Councils will base their requirements.		Lee Foreman	Open	28/11/22
Draft Budget 2024/25	<i>To present the preliminary draft service budget and outline MTFP for the purposes of subsequent formal scrutiny by the O&S Task Group and public consultation.</i>		Lee Foreman	Open	28/11/22
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report.</i>		Lee Foreman	Open	28/11/22

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
21st December 2023					
Housing Revenue Account (HRA) Business Plan 2023-2053 (including Financing and Affordable Homes Programme)	<i>To detail the financial position in the HRA and ask Members to agree Housing's priorities for the next year.</i>		Sharon Williams/Mark James	Open (Exempt Appendix)	16/12/22
25th January 2024					
Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-off of debts</i>		Nic Stevens	Open (Exempt Appendix)	27/1/23
29th February 2024					
Revenue Budget 2024/25	<i>To present the draft revenue budget for 2024/25 to the Cabinet for recommendation to Council.</i>		Lee Foreman	Open	24/2/23
Financial Monitoring – Quarterly Report	<i>Quarterly budget monitoring report</i>		Lee Foreman	Open	24/2/23

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Corporate Performance Report	<i>The report seeks to give Members and the Borough's residents an overview of how the Council is performing. It seeks to do this in a transparent and easily-accessible manner, giving a key performance 'snapshot'.</i>		Tom Swain	Open	24/2/23
21st March 2024					
Annual Pay Policy Statement (including Review for 2024/25)	<i>A review of the annual Pay Policy Statement and Ashford Living Wage Allowance.</i>		Michelle Pecci/ Joy Cross	Open	31/3/23
25th April 2024					

***If you wish to contact a Report Author by email, unless stated otherwise, the addresses are;
first name.surname@ashford.gov.uk***

22/5/23